

Letters to the Editor Formats for Aiken, Anderson, Charleston, Columbia, Florence, Greenville, Hilton Head, Myrtle Beach, Orangeburg, Rock Hill, Spartanburg

Document courtesy of AARP South Carolina

Aiken, SC: Main Paper is the Aiken Standard

1. Follow this link to the live form:

https://www.aikenstandard.com/site/forms/online_services/letter_editor/

2. Select “South Carolina” as your state
3. May also email letters to letters@aikenstandard.com
4. **Letters should meet the following REQUIREMENTS:**

Include your full name, city of residence and telephone number.

Your submission may be edited for space.

Letters should not exceed 500 words.

Those exceeding 500 words may be published on aikenstandard.com.

Guest columns up to 700 words will be considered for publication.

Please include headshot photo in jpeg format, and a one-sentence biographical description of yourself

Anderson, SC: Main Paper is the Anderson Independent Mail

1. Letters are preferred to be emailed to: letters@independentmail.com
2. Letters may be mailed to Letters to: the Editor, Independent Mail, P.O. Box 2507, Anderson, SC 29622
3. Letters may additionally be faxed to: 864-260-1276
4. **Letters should meet the following REQUIREMENTS:**

Each writer is limited to no more than one letter during a 30-day period.

Letters should be no more than 250 words

Must be legible, and may be edited for space, clarity or good taste.

They should bear the writer's name, address and daytime telephone number

Be the writer's original work

All submissions are clearly marked as Letters to the Editor

Charleston, SC: Main Paper is the Post and Courier

1. Letters are preferred to be sent in by electronic form:
https://www.postandcourier.com/site/forms/online_services/letter_editor/
2. Letters may also be emailed to: letters@postandcourier.com
3. **Letters should meet the following REQUIREMENTS:**
Contain First and Last Name, Full Address, Email, Phone Number
Letter should not exceed 250 words

Columbia, SC: Main Paper is The State

1. Letters are preferred to be sent in by electronic form:
<http://www.thestate.com/opinion/letters-to-the-editor/submit-letter/>
Letters may also be emailed to: stateeditor@thestate.com
2. **Letters should meet the following REQUIREMENTS:**
Select “Letter to the Editor” under the first field option, or label clear as “Letter to the Editor”
Include Name, Email, Phone, and Full Address
Letter should not exceed 200 Words
Be sure to click the box that says “Accept Terms and Conditions” before submitting

Florence, SC: Main Paper is The Florence Morning News

1. Letters are preferred to be sent in electronic form:
https://www.scnow.com/site/forms/online_services/letter_editor/
2. Letters may also be mailed to: 310 S. Dargan Street Florence, SC 29506
3. **Letters should meet the following REQUIREMENTS:**
Include Name, Full Address, Email, and Phone
Letters should not exceed 250 Words
Letters must be clearly labeled “Letter to the Editor” and Legible if hand written

Greenville, SC: Main Paper is The Greenville News

1. Letters are preferred to be sent in by electronic form:
<http://static.greenvilleonline.com/letterstoeditor/>
2. Letters may also be mailed to: The Greenville News 305 S. Main St. PO Box 1688
Greenville, SC 29602
3. **Letter should meet the following REQUIREMENTS:**
Write a brief letter (maximum of 250 words) on a timely public issue, preferably one that has been covered by this newspaper.
Make your point quickly.
Include your name, home address and a daytime telephone number.
Remember, all letters are subject to editing.
Most letters are edited for length, clarity, grammar, and good taste.
Choose your words carefully.
We prefer to have letters submitted in typed or electronically transmitted form. However, we will accept handwritten letters, providing the handwriting is legible.
If you are sending handwritten letters by fax, please make sure the writing is dark enough to transmit clearly.
Letter writers are limited to no more than one letter published every 30 days.

Hilton Head, SC: Main Paper is the Island Packet

1. Letters are preferred to be sent in electronic form:
<http://www.islandpacket.com/opinion/letters-to-the-editor/submit-letter/>
2. Letters may also be emailed to: letters@islandpacket.com and
letters@beaufortgazette.com
3. Additionally, Letters may be mailed to The Island Packet Beaufort Gazette,
Letter to the Editor, P.O. Box 5727, Hilton Head Island, SC 29938, or dropped off at
10 Buck Island Road, Bluffton
4. **Letters should meet the following REQUIREMENTS:**
 - 250 words or less.
 - Signed with first and last names.

- Include street address and daytime telephone number for verification.
- Limit one letter per 30 days.
- Letters may be edited for length, style, grammar, taste and libel.
- Letters become property of The Island Packet and The Beaufort Gazette and may be republished in any format.
- The Packet and The Gazette do not publish endorsement letters on the editorial page.
- Thank-you letters are posted weekly online as a group in the Letters to the Editor section.

Myrtle Beach, SC: Main Paper is The Sun News

1. Letters are preferred to be sent in electronic form:
<http://www.myrtlebeachonline.com/opinion/letters-to-the-editor/submit-letter/>
2. Letters may also be emailed to: opinions@thesunnews.com or faxed to: (843) 626-0356
3. Letters may additionally be mailed to The Sun News, Letter to the Editor, P.O. Box 406, Myrtle Beach, SC 29578
4. **Letters should meet the following REQUIREMENTS:**

Writers should include their names, addresses and phone number.

Letters will be edited for clarity and length.

Priority will be given to letters that are 150 or fewer words.

The Sun News welcomes insightful longer letters about current local or statewide issues.

Writers will be allowed one letter per every 30 days.

The Sun News avoids publishing:

- Letters that contain questionable or undocumented facts.
- Letters published in other publications.
- Copies of letters sent to someone else.
- Letters that contain inappropriate attacks on individuals or groups.
- Letters about disputes between individuals and businesses.

- Letters endorsing a business.
- Anonymous letters.

Orangeburg, SC: Main Paper is The Times and Democrat

1. Letters are preferred to be emailed to: lharter@timesanddemocrat.com
2. Letters may also be mailed to: P.O. Drawer 1766 Orangeburg, SC 29116, or dropped off at: 1010 Broughton Street Orangeburg, SC 29115
3. **Letters should meet the following REQUIREMENTS:**
Letters should be 250 Words or Less
Writers should include Name, Address, Email, and Phone Number
Writers should thoroughly check facts and refrain from using slanderous or libel language

Rock Hill, SC: Main Paper is the Rock Hill Herald

1. Letters are preferred to be sent in electronic form:
<http://www.heraldonline.com/opinion/letters-to-the-editor/submit-letter/>
2. Letters may be sent to the Herald Online or Fort Mill Times, not both
3. **Letters should meet the following REQUIREMENTS:**
Letters typically do not exceed 300 words.
We edit for brevity, grammar, clarity and accuracy.
All letters become the property of The Herald, and they are published online and in print.

Spartanburg, SC: Main Paper is the Spartanburg Herald-Journal

1. Letters are preferred to be sent in electronic form:
<http://www.goupstate.com/send-us-your-news>
2. Letters may also be mailed to: 189 West Main Street, Spartanburg, SC 29306
3. **Letters should meet the following REQUIREMENTS:**
Include name, street address, and a daytime phone number.
Letters longer than 300 words will be edited or returned to the writer.
Submitters of plagiarized content will be banned from this paper.